



San Bruno Human Resources
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San Bruno, California 94066
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www.sanbruno.ca.gov

The City of San Bruno is located in San Mateo County, and is only 12 miles south of San Francisco. An ethnically and culturally diverse city, San Bruno maintains a small-town atmosphere within a large metropolitan area.

The City is responsible for a wide range of public services including Fire, Police, Cable TV, Water and Wastewater.

Located along Highway 101 and Interstate 280, the City enjoys easy access to the vast cultural, educational and recreational opportunities of the San Francisco Bay Area including museums, galleries, theaters and access to sports teams such as the Giants, 49ers, A's, and Sharks, the Golden Gate National Recreation Area, and the San Francisco Bay. Educational opportunities include numerous community colleges, as well as UC Berkeley, Stanford University, University of San Francisco, and San Francisco State University.

The San Bruno BART and CalTrain stations make it easy to use public transportation to access the Peninsula, San Francisco and beyond.

Battalion Chief

Filing Deadline: Closed Promotional (Continuous)
Annual Salary: \$129,672 - \$159,108
(Salary effective 01/01/2016)

The City of San Bruno is currently seeking an energetic and dedicated leader to serve as Battalion Chief. Under the direction of the Fire Chief, the Battalion Chief provides highly responsible and technical staff assistance to the Chief and Department by exercising supervision over Fire Captains and performing supervisory, technical, and administrative work. The Battalion Chief supervises fire suppression, emergency medical, rescue activities, and fire prevention initiatives.

Essential duties for position include assuming command in a leadership role during fires or significant incidents, investigating fire incidents, acquiring and maintaining specialized firefighting equipment, conducting multi-company training exercises, and managing the Department's fire inspection programs, disaster plans, emergency operations, and public safety training programs. Tasks may also include administrative duties such as preparing the Department's budget, and performing personnel management including supervising, training, performing evaluations, and maintaining personnel records.

This position works a 56-hour schedule or other work schedule as dictated by the needs of the Department.

Benefits

- CalPERS retirement formula of 3%@50 for classic members and 2.7% @57 for new members
- Medical, dental, vision, and prescription benefits provided with employee contribution
- Life Insurance equal to one year's annual salary provided at no cost
- Opportunity for bilingual incentive pay up to 2.5%
- Long-term disability insurance provided at no cost
- Home loan assistance program
- Credit union membership
- Section 125 Flexible Benefit Plan
- Tuition reimbursement

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Minimum Qualifications

- At least eight (8) years experience with at least two (2) years of experience as a Fire Captain in current department
- AA/AS Degree or completion of 60 units of college
- Fire Officer Certification and completion of Chief Officer Certification within three (3) years of hire

Special Requirements

- Possession of a valid Class B or C driver's license issued by DMV
- California EMT- Basic

Knowledge, Abilities, and Skills

Knowledge of principles, practices and procedures of modern firefighting including uses, operations, fire investigation methods, programs and equipment; principles of supervision and departmental management; geography of the local jurisdiction including the locations of major fire hazards; principles of fire administration including personnel, purchasing, training, safety and report writing; laws, ordinances and regulations affecting the work of the department including city, county, state and national fire protection and prevention codes, laws and rules; Microsoft Office and other software programs used in fire administration; fire apparatus, pumps, hose, ladders, and other standard firefighter and emergency medical equipment.

Ability to assume command of the department in the absence of the Fire Chief; prepare clear, concise and complete oral and written reports and maintain accurate and complete records; supervise subordinates under normal and emergency conditions; conduct pre-fire planning; apply the principles, practices and procedures of firefighting to specific situations; gain cooperation from the public in observing fire prevention laws and regulations; exercise good judgment in emergency situations; establish and maintain cooperative working relationships with all those encountered in the course of work; communicate clearly and concisely on the phone, in person and in writing; deal calmly with citizens; enforce necessary regulations with firmness and tact; analyze facts and exercise independent judgment; crawl, twist upper body, climb ladders and work at heights; frequently lift and/or move up to 25-pounds and occasionally lift and/or move up to 150-pounds; effectively use the following: emergency medical equipment, fire apparatus, fire pumps, hoses, and other standard fire fighting equipment, ladders, radio, pager, personal computer, phone, and motor vehicle.

Successful candidates must also possess the visual and aural abilities, as well as the physical stamina and endurance required to perform aforementioned duties.

How to Apply

Internal San Bruno Fire Department candidates may submit a professional résumé and cover letter via email to hr@sanbruno.ca.gov. Candidates that best meet the needs of the City will be invited for oral interviews.

This is a closed promotional recruitment.

The City of San Bruno is an Equal Opportunity Employer (EOE) and as such does not discriminate on the basis of age, race, color, sex, gender, religion, ancestry, physical or mental disability, marital status, sexual orientation, or national origin in its employment actions, decisions, policies and practices. If you require special accommodations, please contact us to discuss your needs.